

Submitted July 25, 2012
Approved as of
Date July 25, 2012

**MINUTES OF THE ROCKVILLE PLANNING COMMISSION
MEETING NO. 13-2012
Wednesday, June 13, 2012**

The City of Rockville Planning Commission convened in regular session in the Mayor and Council Chambers at 7:00 p.m., Wednesday, June 13, 2012.

PRESENT

David Hill, Chair
John Tyner
Jerry Callistein
Don Hadley
Kate Ostell
Dion Trahan
Jack Leiderman

Present: Andrew Gunning, Assistant Director, CPDS
Marcy Waxman, Assistant City Attorney
Jim Wasilak, Chief of Planning
Robin Ziek, Planner II
Deane Mellander, Permit Administrator
David Levy, Chief of Long Range Planning
Cindy Kebba, Planner III

I. UPDATE

- A. Process for Historic Preservation Element (HPE) of the Comprehensive Master Plan (CMP) and Montgomery Heritage Area Amendment (HAA).

Robin Ziek provided an update to the Planning Commission of the Heritage Area Concept. She stated that Montgomery County has a heritage area which is a statewide program devised at the state level as an economic development program that handles historic resources statewide. The City intends to join the larger program because there are no financial obligations, but this will require a minor amendment to the Historic Preservation element of the Comprehensive Master Plan that will enable the City to apply for statewide funding via grants. Staff will be moving forward with the Master Plan Amendment process to accommodate the Heritage Area application.

II. APFO WORK SESSION #2 ITEMS

- B. Adequate Public Facilities Ordinance (APFO) Work Session #2. Discussion of school facility standards and capacity issues, including a discussion with Bruce Crispell of the Montgomery County Public Schools system.

Mr. Crispell, MCPS Director of Long Range Planning, provided a CIP update to the Planning Commission on APFO school facilities standards and enrollment figures. He spoke in detail on the new projections for the upcoming FY13 fiscal year along with a six year forecast, as well as the use of census data in forecasting, and portable space usage and capacity.

Jim Wasilak provided an example of a typical project with the effects and unintended consequences of the ordinances and standards and how staff evaluates compliance in applying the schools test.

II. COMMISSION ITEMS

- A. Staff Liaison Report - Mr. Gunning provided an update on the next Commission meeting.
- B. Old Business – It was reported the Pumphrey’s Funeral Home filed for Judicial Review with Circuit Court regarding the recent Zoning Text Amendment.
- C. New Business - None
- D. Minutes
1. Commissioner Callistein moved, seconded by Commissioner Trahan, to approve the March 28, 2012 minutes. The motion passed on a 5-0 vote (Commissioners Ostell and Leiderman abstained).
 2. Commissioner Callistein moved, seconded by Commissioner Tyner, to approve the April 11, 2012 minutes. The motion passed on a 6-0 vote (Commissioner Leiderman abstained).
- E. FYI Correspondence - None

III. ADJOURN

There being no further business Commissioner Hill moved, seconded by Commissioner Callistein, to adjourn the meeting at 10:33 p.m.

Respectfully Submitted,

Sandra Y. Driver, Commission Secretary